

**CHEMUNG COUNTY BOARD OF HEALTH  
MINUTES  
January 22, 2019**

**PRESENT:** Gregory Schultz, MD Kevin Wicks, DDS  
Brian Cassetta, MD Mari Delaney, DVM  
Ken Sobel, MD Rosemary Anthony, RN

**ABSENT:** William G. Howard, MD Joseph Brennan  
James Gensel, PE Mary Ann Baker, RN

**STAFF PRESENT:** Peter Buzzetti III Terence Lenhardt, MD  
Rebecca Becraft, RN Jonathan Keough  
Lisa Buckley, RN

**STAFF ABSENT:** None

Prior to the meeting the CCBH received the following:

1. Board of Health Minutes for December 4, 2018
2. Board of Health Agenda for January 22, 2019
3. Board of Health Financial Report January 22, 2019
4. Environmental Health Services Report for November-December 2018
5. Professional Advisory Minutes January 2019
6. Director's Report for January 22, 2019
7. Board of Health schedule 2019

**CALL TO ORDER**

CCBH Meeting called to order by Dr. Gregory Schultz, MD at approximately 6:00 PM. Quorum established.

**1. APPROVAL OF MINUTES FOR December 4, 2018 MEETING**

Review of minutes of BOH December 4, 2018. No questions or comments.

**RESOLUTION:** A motion was made by Dr. Wicks to approve the meeting minutes. Seconded by Mari Delaney. All in favor. The minutes of the December 4, 2018 Board of Health meeting approved and accepted. **Motion approved.**

**AYES:** Gregory Schultz, MD Kevin Wicks, DDS  
Brian Cassetta, MD Mari Delaney, DVM  
Ken Sobel, MD Rosemary Anthony, RN

**NAYES:** None

**ABSENT:** William G. Howard, MD                      Joseph Brennan  
James Gensel, PE                                      Mary Ann Baker, RN

## 2. FINANCIAL REPORT

Peter Buzzetti presented the report for financial activities that was distributed to the CCBH in advance of the meeting. Mr. Buzzetti stated the fiscal year is still open. The fiscal year is the calendar year. No questions.

## 3. SERVICES REPORTS

- A. ENVIRONMENTAL HEALTH SERVICES** – Two reports for EHS were submitted for November and December 2018 and sent to BOH members in advance of the meeting. Jonathan Keough, Environmental Health Director reported for EHS. Jonathan asked Board members what their preference is for EHS reports as he would be willing to modify information to better suit the needs and interests of the Board. Discussion ensued regarding food and water inspections. Jonathan gave a brief description of inspections, violations, food safety training, reinspections and the difference between critical and noncritical violations. Board members expressed interest in a list of critical vs. noncritical violations. Members reminded that all inspections are posted on the Health Dept. website. Jonathan offered to highlight EHS programs such as septic systems or wells. Jonathan will convey information about current outbreaks as they occur. All required inspections for 2018 have been completed.
- B. PUBLIC HEALTH CLINICS REPORT** – Rebecca Becraft provided a report that was distributed to the CCBH in advance of the meeting. Influenza has been declared prevalent in NY State by the Commissioner as of Dec. 20, 2018. Any workers in a health care setting that are not vaccinated must wear a mask. The Southern Tier Tobacco Awareness Program (STTAC) has reapplied for the next five-year grant cycle that runs from July 1, 2019 through June 30, 2024. The Cancer Services program had 45 new patients in 2018. Screenings diagnosed five new patients with breast cancer. Our Coordinator is qualified to assist patients to apply for Medicaid through the Medicaid Cancer Treatment Program. One of the Public Health nurses, Lisa Kruckow, has completed her certification and exam to become a Certified Lactation Counselor. This will assist the office in promotion of breastfeeding initiatives in Chemung County. The Community Health Assessment update was submitted to NYS Dept of Health at the end of December 2018. It is a compilation of activities that our community has accomplished to address our chosen health priorities of obesity, hypertension and tobacco use.
- C. HOME HEALTH AGENCY REPORT** – Lisa Buckley provided a report in advance of the meeting. The Professional Advisory Committee has representatives from all disciplines, including nursing, social work, PT, OT and speech. The committee seeks feedback from members and the Board of Health as it helps to direct QA and improvement of care. The latest Quality of Patient Care and Patient Satisfaction

Star Ratings were published by CMS (Centers for Medicaid and Medicare Services) and we continue to be the leading Certified Home Care Agency in Chemung County with a 4.5 star rating. Home care staffing is currently stable. QA initiatives continue to focus on rehospitalization rates and medication reconciliations. The daily census is averaging 180-200 patients.

**D. WIC** – The WIC report was submitted within the Professional Advisory Report of Jan. 2019. NYWIC is now fully implemented and feedback has been positive. WIC peer counselors are now going to the Arnot Ogden Maternity unit to promote breastfeeding practices with WIC enrolled mothers.

**4. DIRECTOR’S REPORT** - Pete Buzzetti, Public Health Director submitted a Director’s report for, 2018 prior to the meeting. Interviews are being conducted for a Supervisor of Fiscal Services to replace Harry Shepard’s position. Jonathan Keough has assumed the role of Environmental Health Director. Legislative approval is pending but expected. Tobacco 21 may pass at the state level as Governor Cuomo has made it an agenda item.

### **OLD BUSINESS**

None

### **NEW BUSINESS**

#### **1. Reappointment of Joe Brennan to the Board**

Joe Brennan has been reappointed to the Board of Health as the Legislative representative. Mr. Brennan is chairman of the Health and Human Services committee.

#### **2. Proposed resolution thanking Harry Shepard**

Suggestion made for a resolution thanking Harry Shepard for his years of service to the county and the Health Dept. He has been of particular assistance to Pete Buzzetti as he transitioned to the Public Health Director role.

RESOLUTION: A motion was made by the Board as a Whole and seconded by the Board as a Whole that,  
Whereas, Harry C. Shepard III, has served an ex-officio member of the Board of Health for 23 years, and  
Whereas, Mr. Shepard has faithfully and selflessly devoted many hours of service to the citizens of Chemung County through his 23 years of service as Deputy Public Health Director, therefore be it,  
Resolved, that the Chemung County Board of Health proclaims its sincerest thanks and appreciation to Harry C. Shepard III for his many years of dedicated service at the Chemung County Health Department and Chemung County Board of Health, and furthermore, and be it further

Resolved, that the Chemung County Board of Health submits this resolution to the Chemung County Legislature for consideration of a similar resolution of commendation upon Mr. Shepard.

**Motion made by Dr. Sobel for a proposed resolution. Seconded by Rosemary Anthony. All in favor.** Motion approved.

### 3. Recreational marijuana

Pete Buzzetti opened discussion about potential approval for recreational marijuana in New York State and the impact from a public health standpoint such as education, outreach and regulation under the Clean Indoor Air Act. NYSACHO has begun discussion from the local health department vantage point. It may increase costs to health departments. Medical marijuana has proven to be beneficial in treating some conditions such as chronic pain and seizures. Concern expressed regarding the effects on developing brain in adolescents. Mr. Buzzetti will update the Board as new information becomes available.

### 4. Nominating Committee for eleventh BOH member

Dr. Schultz reports that he is actively seeking a nomination to the Board. Inquiry made to appoint an NP or PA. Dr. Schultz states the committee is seeking a physician in order to have another potential candidate who may serve as President or Vice-President per the by-law requirements.

## ADJOURNMENT

**RESOLUTION:** A motion was made by Rosemary Anthony and seconded by Dr. Sobel that this meeting of the Chemung County Board of Health be adjourned. **Motion approved.**

**AYES:** Gregory Schultz, MD Kevin Wicks, DDS  
Brian Cassetta, MD Mari Delaney, DVM  
Ken Sobel, MD Rosemary Anthony, RN

**NAYES:** None

**ABSENT:** William G. Howard, MD Joseph Brennan  
James Gensel, PE Mary Ann Baker, RN

The meeting was adjourned at approximately 7:10 PM.

**Next meeting:** **Board of Health Meeting**  
**March 26, 2019 @ 6:00 PM**  
**Health Department Conference Room**