

**CHEMUNG COUNTY BOARD OF HEALTH
MINUTES
December 4, 2018**

PRESENT:	Gregory Schultz, MD Joseph Brennan Mary Ann Baker, RN	William G. Howard, MD Rosemary Anthony, RN Mari Delaney, DVM
ABSENT:	Ken Sobel, MD Kevin Wicks, DDS	Brian Cassetta MD James Gensel, PE
STAFF PRESENT:	Peter Buzzetti III Rebecca Becraft, RN	Harry Shepard Jonathan Keough
STAFF ABSENT:	Terence Lenhardt, MD	Lisa Buckley, RN

Prior to the meeting the CCBH received the following:

1. Board of Health Minutes for September 25, 2018
2. Board of Health Agenda for December 4, 2018
3. Board of Health Financial Report December 4, 2018
4. Environmental Health Services Report for September-October 2018
5. Professional Advisory Minutes November 2018
6. Star Ratings October 2018
7. Director's Report for December 4, 2018
8. Board of Health Schedule for 2019
9. Board of Health By-laws Sept. 25, 2018
10. Board of Health Appointments November 27, 2018

CALL TO ORDER

CCBH Meeting called to order by Dr. Gregory Schultz, MD at approximately 6:05 PM. Quorum established. Introduction of impending Environmental Health Director Jonathan Keough to BOH members. Jonathan will assume his role as of January 1, 2019.

1. APPROVAL OF MINUTES FOR September 25, 2018 MEETING

Review of minutes of BOH September 25, 2018. No questions or comments.

RESOLUTION: A motion was made by Mary Ann Baker to approve the meeting minutes. Seconded by Mari Delaney. All in favor. The minutes of the September 25, 2018 Board of Health meeting approved and accepted. **Motion approved.**

**CHEMUNG COUNTY BOARD OF HEALTH
MINUTES – 12/04/2018**

AYES: Gregory Schultz, MD William G. Howard, MD
Joseph Brennan Rosemary Anthony, RN
Mary Ann Baker, RN Mari Delaney, DVM

NAYES: None

ABSENT: Ken Sobel, MD Brian Cassetta MD
Kevin Wicks, DDS James Gensel, PE

2. FINANCIAL REPORT

Harry Shepard presented the report for financial activities that was distributed to the CCBH in advance of the meeting. Mr. Shepard pointed out the unusual item of Unclassified Revenue of \$93,573 that was a one-time distribution due to the purchase of the department's professional liability insurance carrier. The insurance company was a mutual insurance company with all policy holders considered shareholders and entitled to part of the proceedings of the purchase. Question regarding Children With Special Health Care Needs line item. The program is no longer active through the Health Dept. The services are provided through other agencies such as Early Intervention, Medicaid Managed Care and CIDS.

3. SERVICES REPORTS

- A. ENVIRONMENTAL HEALTH SERVICES** – Two reports for EHS were submitted for September and October 2018 and sent to BOH members in advance of the meeting. Pete Buzzetti reported for EHS as acting Director. The year to date numbers are correct for inspections. No questions.
- B. PUBLIC HEALTH CLINICS REPORT** – Rebecca Becraft provided a report that was distributed to the CCBH in advance of the meeting. Surveys have been completed for the Community Health Assessment. The goal was achieved with 456 responses. Preliminary results indicate there are under-represented groups such as young, low socio-economic status and minority populations. Public Health will conduct focus groups to supplement the data. The Breastfeeding program is planning on opening a Baby Bistro at the EOP location in January. Discussion about Gov. Cuomo's initiative to end the HIV/AIDS epidemic in 2020 and effective measures being taken.
- C. HOME HEALTH AGENCY REPORT** – Lisa Buckley provided a report in advance of the meeting. Peter Buzzetti discussed the report in Lisa Buckley's absence. He highlighted an email sent from a very appreciate family member who received services through the CHHA. The latest Quality of Patient Care and Patient Satisfaction Star Ratings were published on CMS (Centers for Medicaid and Medicare Services) on October 5, 2018. We continue to be the leading certified home care agency in Chemung County. Two full-time nursing positions have been filled.

- D. WIC** – The WIC report was submitted within the Professional Advisory Report of Dec. 2018. E-WIC implementation has been successful. Mr. Shepard states the WIC budget year is October through September. COLA funds were discontinued after the local budget was adopted.

4. DIRECTOR’S REPORT - Pete Buzzetti, Public Health Director submitted a Director’s report for September 25, 2018 prior to the meeting. The Environmental Health Services Director position will be filled by Jonathan Keough in January 2019. New York State has proposed rulemaking that will restrict the use of liquid nitrogen at the point of sale. This follows similar action previously taken by the CCBH banning the sale of nitrogen infused desserts. Discussion regarding progress of the T21 initiative. A request for a new local law has been sent to the Legislature. It is currently under legal review.

OLD BUSINESS

1. By-laws

Revised by-laws have been sent out to members and also posted on the Health Dept. website.

NEW BUSINESS

1. 2019 Meeting schedule

Proposed 2019 meeting schedule for BOH reviewed by members. Suggested meetings dates of Jan. 22, March 26, May 21, July 23, Sept. 24 and Dec. 3rd were accepted by members.

2. Changes to Environmental Services report

Pete Buzzetti inquired if BOH members had any input regarding the EHS reports and if there were any suggestions for changes or improvements. Some discussion that the written report was valuable. Changes will be offered at the next meeting for review.

3. Nominating Committee for eleventh BOH member

Peter Buzzetti reminds the members that the revised by-laws require an eleventh Board member. Suggestion made for a Nominating Committee for additional member. Mari Delaney DVM and Dr. Shultz will work together to present a nomination to the Board.

ADJOURNMENT

RESOLUTION: A motion was made by Rosemary Anthony and seconded by Joe Brennan that this meeting of the Chemung County Board of Health be adjourned. **Motion approved.**

**CHEMUNG COUNTY BOARD OF HEALTH
MINUTES – 12/04/2018**

AYES: William G. Howard, MD Gregory Schultz, MD
Joseph Brennan Mari Delaney, DVM
Rosemary Anthony, RN Mary Ann Baker, RN

NAYES: None

ABSENT: Ken Sobel, MD Brian Cassetta MD
Kevin Wicks, DDS James Gensel, PE

The meeting was adjourned at approximately 7:00 PM.

Next meeting: **Board of Health Meeting**
January 22, 2019 @ 6:00 PM
Health Department Conference Room