

**CHEMUNG COUNTY BOARD OF HEALTH
MINUTES
January 25, 2011**

PRESENT:	Richard Madl Paul Shore, DDS Robert Lambert, MD Mary Ann Baker, RN	Thomas Curran, DDS William G. Howard, MD Ken Sobel, MD
ABSENT:	William Roe, PE	
OTHERS PRESENT:	Robert Page Harry Shepard	Thomas Kump, PE Karen Lower

Prior to the meeting the CCBH received the following:

1. Agenda for January 25, 2011 CCBH Meeting
2. CCBH Minutes from December 7, 2010
3. Budget Status Report through December 31, 2010
4. Environmental Health Services Report for December 2010
5. Dental Clinic Statistical Reports for December 2010
6. Proposed 2011 CHHA Rates
7. Hearing Report For Erin Estates Mobile Home Park
8. Hearing Report for Downtown Health Club

The following items were distributed at the meeting:

9. Communicable Disease Report
10. Influenza Clinic Report
11. CHHA/PEIP/WIC Report
12. CHHA Summary of State Survey Report
13. CHHA Visits Versus Budget Report

Dr. Sobel called the meeting to order at approximately 7:30 PM.

1. WELCOME NEW BOARD MEMBER

Robert Page introduced Mr. Richard Madl to the Chemung County Board of Health. Mr. Madl is a Chemung County Legislator and has been appointed to the Chemung County Board of Health to fill the vacancy created with Dr. Friend's resignation last month.

2. APPROVAL OF MINUTES FOR DECEMBER 7, 2010 MEETING

RESOLUTION: A motion was made by Dr. Shore and seconded by Dr. Curran that the minutes of the December 7, 2010 Board of Health meeting be approved and accepted. Motion approved.

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AYES: Richard Madl
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Ken Sobel, MD
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William G. Howard, MD
Robert Lambert, MD

NAYS: None

ABSENT: William Roe, PE

2. FINANCIAL REPORT

Harry Shepard commented that the Budget Status Report through December 31, 2010 was distributed to the CCBH in the mailing prior to the meeting. He noted that the report is only a cash report through December 31, 2010 and that the books will remain open for another 6 to 8 weeks as 2010 bills continue to be processed and receipts from 2010 continue to come in. Dr. Curran questioned the way that the Dental Clinic Claims and Charges are reported, but said that he would postpone further discussion until the Dental Services Report later in the meeting.

3. SERVICES REPORTS

A. ENVIRONMENTAL HEALTH SERVICES – Thomas Kump mentioned that a report for December 2010 was included in the mailing to BOH members in advance of the meeting. Mr. Kump had nothing further to add to what was presented in the written report. There were no questions for Mr. Kump.

B. PUBLIC HEALTH NURSING & CLINICS –Mr. Page provided a summary chart of this season's flu clinics. He explained that attendance at the clinics has been low and that we are at risk of having to discard a lot of vaccine. A clinic has been scheduled for February 1, 2011. If there becomes a demand for more clinics, it is possible that more could be scheduled. Mr. Page distributed a copy of a report listing the rate of reportable communicable diseases in Chemung County for the past 4 years. CCBH can review the data and if there are any questions or further discussion needed, Mr. Page will ask Melissa Klossner to come to a future meeting to discuss. Karen Lower, Interim CHHA Director handed out a copy of the PEIP/WIC/CHHA report dated January 25, 2011 and discussed some of the data contained therein. She explained that staffing has stabilized and that they are taking all appropriate referrals. Also, the CHHA numbers for December are the highest they have been for the whole year. Ms. Lower reported that the CHHA was running at a deficit in terms of budgeted caseload for the period of January through September. October was a break-even month and there was a surplus reported in November and December. A report outlining these facts was provided to the CCBH. Dr. Lambert questioned whether any effort was being made to track productivity. She replied that she was working on developing productivity reports but that it would be more difficult to assess and would take some more time to get some usable data. Dr. Curran questioned the 20%+ drop in PEIP visits this year

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compared to last year and wondered if it had anything to do with the user-unfriendly computer system that they needed to work with. Both Mr. Page and Ms. Lower agreed that that probably did not have a large impact on the numbers, but rather the lowered staffing and budget cuts had to do with the decrease. There were no further questions for Ms. Lower.

C. DENTAL SERVICES REPORT – Mr. Page commented that the Dental Clinic Statistical Report for the month ending December 31, 2010 was included in the mailing prior to the meeting. He then deferred to Dr. Curran to further discuss the question of reporting Dental Clinic Claims and Charges. Dr. Curran thought that it was misleading in its current format because we will never see even close to the amount reported. Much discussion ensued on this topic. Mr. Shepard said that he could consider other approaches for that particular part of the report to address Dr. Curran’s concern, but it was agreed to keep it as it is for the time being. Mr. Page reported that the Dental Sealant Grant package was in the process of being submitted to the State. We have hired a part-time Dental Sealant Program Coordinator that will work the school-year schedule. Dr. Curran suggested that for the next round of the program an advisory committee comprised of school staff and parents be formed to help promote the program to increase the participation. He also thought that it would be beneficial for someone to track participants that have been through the program to see whether further care was obtained. Mr. Page said that even though that might be a noble intention, it would be very difficult to do within the parameters of the current program. Dr. Curran also questioned the mission of the program and why more efforts were not being made in schools with a higher percentage of free/reduced price lunch participants and less effort in the schools where there is less of a need. Mr. Page explained that the current mission was to include all schools and because of the low participation in some of the schools, they went to all schools because they had the time to do it. Dr. Sobel said that in his role as School District Physician he would pursue some avenues to seek greater participation and buy-in in the schools. There were no further questions for Mr. Page or Mr. Shepard.

OLD BUSINESS

1. ELECTION OF CCBH VICE PRESIDENT – CCBH President Dr. Sobel informed the CCBH that he met with Mr. William Roe to discuss who they would be nominating for the position of CCBH Vice President. Mr. Roe said that he would accept being nominated to the office of CCBH Vice President. However, Mr. Roe was unable to attend this meeting.

RESOLUTION: A motion was made by Dr. Curran and seconded by Ms. Baker that William Roe, PE be nominated for election to the position of Vice President of the Chemung County Board of Health to fill the position vacated by Dr. Friend that is due to expire on December 31, 2011. Motion approved.

AYES: Richard Madl
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William G. Howard, MD

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Mary Ann Baker, RN
Ken Sobel, MD

Robert Lambert, MD

NAYS: None

ABSENT: William Roe, PE

- 2. CHHA UPDATE** – Ms. Lower reported to the CCBH that operationally things have stabilized in the CHHA. New processes have been developed to make things more streamlined. There has been employee engagement in fixing and developing the processes. She mentioned that they have been grappling with new requirements, some of which took effect January 1, 2011 and others that are scheduled to take effect later this year. One such requirement has to do with a face-to-face certification process. They are going to have to track therapies more closely to assure progress is made toward the established goals. Ms. Lower provided a summary of some of the deficiencies that were noted on the recent State survey. She said that although it may seem like a lot, there was not enough there to progress it into an extended survey. Mr. Page added that the Arnot Ogden Medical Center and the County of Chemung are in active discussions on the public/private partnership that is being developed for the CHHA. The next step is to submit a formal management plan to the State for approval. The County has hired a financial consultant to assist with this effort. The whole process from start to finish could take anywhere from 2 to 3 years to be formally finalized. Mr. Shepard presented a 2011 CHHA Rate Proposal to the CCBH for consideration and approval. He explained the process used by the accountant to come up with the proposed rate schedule. The only change from the 2010 Rate Schedule was a \$10 increase in the per visit fee for Skilled Nursing Care. All other charges will remain the same in 2011 and will be retroactive to January 1, 2011.

RESOLUTION: A motion was made by Dr. Curran and seconded by Dr. Lambert that the CHHA Rates for 2011 as proposed by Mr. Shepard be approved. Motion approved.

AYES: Richard Madl
Paul Shore, DDS
Mary Ann Baker, RN
Ken Sobel, MD
Thomas Curran, DDS
William G. Howard, MD
Robert Lambert, MD

NAYS: None

ABSENT: William Roe, PE

- 3. INFLUENZA UPDATE** – Mr. Page provided an update to the CCBH on the status of influenza in the community. While it has been reported by NYS that cases of influenza are quite widespread, there have only been a handful of cases reported in Chemung County.

NEW BUSINESS

1. ENVIRONMENTAL HEALTH HEARINGS – Mr. Shepard reported to the CCBH that two hearings were held on January 12, 2011. The first hearing was with representative of Erin Estates Mobile Home Park for failure to maintain their wastewater treatment system. The respondents did not dispute the charges and fully intend to replace the failing septic system. The weather right now is not ideal for construction of a system so they were hoping to wait until the winter weather breaks. Mr. Shepard was recommending that the penalties be suspended if the system is installed and approved by this Department by April 30, 2011. If the system is not installed by April 30, 2011 and there are not any unforeseen circumstances that would otherwise prevent construction, it is recommended that a penalty of \$50 per day be assessed for every day past April 30, 2011 that the system is not installed.

RESOLUTION: A motion was made by Dr. Curran and seconded by Dr. Howard that the CCBH suspend all penalties against Erin Estates if construction of the replacement wastewater treatment system is completed by April 30, 2011. It is further resolved that if the wastewater treatment system is not constructed by April 30, 2011 and there were no unforeseen circumstances in the judgment of the DEHS that would have legitimately delayed construction, that a penalty of \$50 per day be assessed for every day past April 30, 2011 that the system is not completed. Motion approved.

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Robert Lambert, MD

NAYS: None

ABSENT: William Roe, PE

Mr. Shepard reported on the hearing that was held with representatives of Downtown Health Club for unpermitted use of the spa at that facility. EHS staff observed during an unannounced inspection that the spa was filled with circulating water in excess of the allowed maximum temperature. The respondent stated that no one was in the spa at the time and thus was not being used. They further explained that they were keeping it running to as to preserve the integrity of the system in the event they were to find a buyer for the spa. Mr. Shepard recommended to the CCBH that a \$250 penalty be suspended with the stipulation that the spa be drained of water and remain in that state and that the fine would be due immediately upon finding water in the spa.

RESOLUTION: A motion was made by Dr. Howard and seconded by Dr. Lambert that the CCBH suspend a \$250 penalty against Downtown Health Club with the stipulation that the spa be drained of all water and remain in that state. It is further resolved that the penalty will become immediately due upon finding water in the spa. Motion approved.

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NAYS: None

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2. BOARD OF HEALTH MEETING TIME – Mr. Page asked for input from the CCBH as to whether the current meeting time is good for all members or if there was another time that would work better with their schedules. All were in agreement that the current meeting time of 7:30 PM works well with all and will remain in place.

RESOLUTION: With no further business to conduct, a motion was made by Dr. Curran and seconded by Dr. Howard that the CCBH be adjourned until the next regular meeting of March 22, 2011. Motion approved.

AYES: Richard Madl
Paul Shore, DDS
Mary Ann Baker, RN
Ken Sobel, MD
Thomas Curran, DDS
William G. Howard, MD
Robert Lambert, MD

NAYS: None

ABSENT: William Roe, PE

The meeting was adjourned at about 9:05 PM.

Next meeting: **Board of Health Meeting
March 22, 2011 @ 7:30 PM
Health Department Conference Room**