

**CHEMUNG COUNTY BOARD OF HEALTH  
MINUTES  
January 26, 2010**

<b>PRESENT:</b>	Christopher Friend, PhD Thomas Curran, DDS Robert Lambert, MD	William Roe, PE William G. Howard, MD Ken Sobel, MD
<b>ABSENT:</b>	Paul Shore, DDS	Mary Ann Baker, RN
<b>OTHERS PRESENT:</b>	Robert Page Lou Ann Lance	Thomas Kump, PE Terence Lenhardt, MD

Prior to the meeting the CCBH received the following:

1. Agenda for January 26, 2010 CCBH Meeting
2. CCBH Minutes from December 1, 2009
3. Environmental Health Services Report for December 2009
4. Budget Status Report Through 12/31/09
5. Dental Clinic Statistical Report Through 12/31/09

The following items were distributed at the meeting:

6. Clinic Services Report Dated 1/26/10

Dr. Sobel called the meeting to order at approximately 7:30 PM.

**1. APPROVAL OF MINUTES**

**RESOLUTION:** A motion was made by Dr. Curran and seconded by Mr. Roe that the minutes of the December 1, 2009 Board of Health meeting be approved and accepted. Motion approved.

<b>AYES:</b>	Thomas Curran, DDS William Roe, PE Christopher Friend, PhD	Robert Lambert, MD Ken Sobel, MD
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**NAYS:** None

<b>ABSENT:</b>	William G. Howard, MD* Mary Ann Baker, RN	Paul Shore, DDS
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**2. FINANCIAL REPORT**

Harry Shepard was not able to attend the BOH meeting but had distributed a Budget Status Report for the period ending December 31, 2009 prior to the meeting. Mr. Page pointed out that the 2009 fiscal year is still open so the numbers presented in the report are not final. There was no further substantive discussion.

### 3. SERVICES REPORTS

**A. ENVIRONMENTAL HEALTH SERVICES** – Thomas Kump mentioned that a report for December 2009 was included in the mailing to BOH members. Mr. Kump had nothing further to add to what had been presented in the written report. Dr. Lambert questioned whether the rabies epizootic would ever go away. Mr. Kump opined that although the number of rabies positive specimens has decreased over time, the trend has been stable but ever present. There were no further questions for Mr. Kump.

**B. PUBLIC HEALTH NURSING & CLINICS** – Lou Ann Lance referred to her report that was distributed just prior to the meeting. Ms. Lance reported that the 2009 CHHA visits were up substantially over the 2008 figures. The work-day for those employees increased mid-year in 2009, so an evaluation of productivity will be performed to determine the cost effectiveness of that action. The CCBH had no questions for Ms. Lance.

\*Meeting Note: Dr. Howard arrived during Ms. Lance's report.

**C. DENTAL SERVICES REPORT** – Mr. Page commented on the Dental Clinic Statistical Report for the month ending December 31, 2009 that was provided prior to the meeting. He did add that one of the Dental Assistants had retired at the end of the year and that the position was abolished from the staffing plan. Some of the current employees were given the opportunity to work more hours to help make up for the loss. There were no further questions for Mr. Page.

### OLD BUSINESS

**1. PANDEMIC FLU PLANNING & RESPONSE** – Mr. Page informed the CCBH that H1N1 illness activity has been low. There are still some cases across New York State and the rest of the county, but the numbers are quite low. There has not appeared to have been any signs of seasonal flu outbreaks as of yet. Both the CDC and the NYSDOH are advocating for persons to get the H1N1 vaccine if they have not yet done so. Ms. Lance updated the CCBH on the vaccine supply and deliveries. From our local perspective, the NYSDOH opened up access to the H1N1 vaccine a little sooner than was practical. Local high risk persons had not had the opportunity to get the vaccine due to slow deliveries coming into Chemung County. All the school clinics had wrapped up just prior to Christmas and then the delivery of vaccine increased quite dramatically. Over 4,000 doses of vaccine has been transferred to other providers that were in need of the vaccine. To date, 64,200 doses of H1N1 vaccine have been shipped to Chemung County. This includes the Health Department, private health care providers, and pharmacies. There is approximately 5,420 doses of vaccine in stock at the Health Department. Some local health care practices have returned vaccine back to the Health Department. We are not planning to sponsor any more public clinics. The original goal was to get about 50% of the County population vaccinated, so with the number of doses of vaccine that are currently in the community, that goal is attainable. Dr. Sobel reported that as a private practitioner, his practice has had difficulty in keeping up

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with the data entry for all vaccinations administered thus far. Mr. Kump wrapped up the discussion with information on the clinics and the planning that went into the effort. It was a good plan to start with small clinics to test the process and make corrections as needed. By the time that large clinics were held, the plan was fine-tuned and flowed quite smoothly. All school clinics were completed prior to the Christmas break. Changing gears early in January 2010 from planning school clinics to planning a large public clinic went well. One obstacle for school clinics was having sufficient space for students to be “observed” for 15 minutes after the vaccination to assure there were no adverse reactions. That was not necessary for the public clinic. It was determined that as many as 50 vaccinations per hour per nurse was attainable. Original estimates were in the range of 20 to 30 vaccinations per hour. The difficulty in planning for a public clinic was in not knowing how many persons to plan for. At the school clinics, students submitted consent forms in advance, so plans could be made to vaccinate for the maximum number of forms submitted. Fortunately there was more than enough staff to handle the 850+ persons that attended the public clinic on January 9<sup>th</sup>.

**NEW BUSINESS**

- 1. ENVIRONMENTAL HEALTH FEE SCHEDULE REVISION** – Mr. Kump reminded the CCBH of a fee exemption that has been part of the Environmental Health Services Fee Schedule for one-day temporary food service events operated by charitable, fraternal, or religious organizations. An evaluation was made of the total number of one-day Temporary Food permits that were issued in 2009 with a breakdown of the number that were fee-exempt. There were 177 fee-exempt permits issued and only 40 permits issued to persons that paid the \$15 permit fee. The same amount of staff time is spent on issuing permits to fee-exempt operators as for those that pay the fee. Mr. Kump requested that the CCBH consider adopting a resolution that would retire the fee-exemption for one-day Temporary Food permits in an effort to pass that financial burden onto those that benefit from receiving the permit versus the burden remaining on the taxpayers.

**RESOLUTION:** A motion was made by Dr. Friend and seconded by Dr. Howard that the fee exemption that had been part of the EHS Fee Schedule for one-day Temporary Food permits for events operated by charitable, religious, or fraternal organizations be retired immediately. Motion approved.

**AYES:** Christopher Friend, PhD  
Robert Lambert, MD  
Ken Sobel, MD  
William G. Howard, MD  
William Roe, PE

**NAYS:** Thomas Curran, DDS

**ABSENT:** Paul Shore, DDS  
Mary Ann Baker, RN

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- 2. NATIONAL/COUNTY HEALTH AND BEHAVIORS REPORT** – Mr. Page informed the CCBH of a report that was due to be released around February 17, 2010 by an organization in Wisconsin that has been compiling health and behaviors information on every county in the State. Although no one locally has seen the report yet, State officials were given a preview and shared a few statistics with local health departments. Supposedly Chemung County did not fare well in a few areas in relation to other counties in NYS. Since the CCBH will not be meeting prior to the release of the report, Mr. Page wanted to share this information now with the CCBH so that they would not be surprised when the report is released in February.
- 3. COMMUNITY HEALTH ASSESSMENT** – Ms. Lance offered to the CCBH members a copy of the latest Community Health Assessment that was recently completed. It is also available on the Department's website. It is quite a comprehensive assessment on the health of the community and a lot of it has to do with behaviors. It is very difficult to change behaviors. Some initiatives have been in place to address some of the health issues in our community, but results might not be evident for several years. While the report is overflowing with statistics, there is not an analysis explaining why the numbers are the way they are.

Dr. Curran requested that Mr. Shepard provide a report for the next CCBH meeting on the dental sealant program. Dr. Curran did say that he personally received a one-month report from Mr. Shepard on the program but felt that the CCBH should be presented with a more comprehensive report. Mr. Page said that he would have Mr. Shepard prepare a report for the next meeting.

With no further official business to conduct, a motion for adjournment was made. The next regular meeting is scheduled for March 23, 2010.

**RESOLUTION:** A motion was made by Dr. Curran and seconded by Dr. Lambert that the CCBH be adjourned until the next meeting of March 23, 2010. Motion approved.

**AYES:** Christopher Friend, PhD William G. Howard, MD  
Robert Lambert, MD William Roe, PE  
Ken Sobel, MD Thomas Curran, DDS

**NAYS:** None

**ABSENT:** Paul Shore, DDS Mary Ann Baker, RN

The meeting was adjourned at about 8:45 PM.

**Next meeting:** Board of Health Meeting  
March 23, 2010 @ 7:30 PM  
Health Department Conference Room